

**CITY OF MYRTLE POINT
CITY COUNCIL MEETING MINUTES
Regular Meeting
Tuesday, February 22, 2022 – 7:30 p.m.,
Flora M. Laird Memorial Library Meeting Room
435 Fifth Street, Myrtle Point**

Council Members

Present in Meeting Room:

Samantha Clayburn, Mayor
Michael Hogan, City Councilor
Gary Sullivan, City Councilor

Daniel Martin, Council President
Leif Schrader, City Councilor
Mike Wood, City Councilor

Absent:

Stephanie Martell, City Councilor

Staff and Others

Present in Meeting Room:

Darin Nicholson, City Manager
Bob Love, Public Works
Willy Burris, Fire Chief

Scott Robinson, Chief of Police
Wayne Ramsey, Public Works

Attending Remotely:

Kathy Lewis

CALL TO ORDER

Mayor Clayburn called the City Council meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance.

ROLL CALL

Mayor Clayburn called for the roll and City Council members stated their names.

CONSENT ITEMS

- A. City Council Meeting Minutes – Mayor Clayburn announced the Minutes of the February 7, 2022 Regular Meeting. Councilor Hogan moved to approve the minutes as submitted. Councilor Sullivan seconded the motion which carried unanimously.

ACTION/DISCUSSION ITEMS

A. Dangerous Building – 618-620 Spruce Street

Mayor Clayburn announced the Dangerous Building at 618-620 Spruce Street and called on the City Manager for background. Manager Nicholson explained that Fire Chief Burris had recently notified him that he observed through the front door that a portion of the building had collapsed. Upon further investigation, it was determined that various portions of the structure are in danger of collapsing. Manager Nicholson explained that the first steps, according to Ordinance No. 1181 concerning Dangerous Buildings, are for a city official to report the matter to the City Council, and for the Council to set a time and place for a public hearing. He recommended setting the public hearing for the upcoming City Council meeting on March 7, 2022 at 7:30 p.m. Manager Nicholson then deferred to Fire Chief Burris who showed a number of photos of the building and explained the structural problems which he had observed. Chief Burris answered several questions from the City Council and spoke about hazards to the public presented by the building. Councilor Martin noted that the

adjacent building, which is occupied by Cherry Creek Floral, is an unreinforced masonry building and was built in 1900, according to the County Assessor. He recommended requiring the occupants of the flower shop to be out of the building during demolition work on the adjacent building as a precaution. He indicated that if demolition equipment accidentally contacted the brick building, the results could be catastrophic. Following the presentation, there was some discussion about the condition of the subject building as well as the process for demolishing the building. There was also discussion about the probable cost to demolish the building as well as the value of the land once cleared.

Mayor Clayburn called for a motion. Councilor Hogan moved to declare the building addressed 618-620 Spruce Street a public nuisance and, in accordance with the provisions of Ordinance No. 1181, Section 3, to schedule a Public Hearing on the matter at the upcoming City Council meeting on March 7, 2022 at 7:30 p.m. Councilor Martin seconded the motion which carried unanimously.

B. City of Coquille – Hundred Acre Wood Trail Project

Mayor Clayburn announced the City of Coquille Hundred Acre Wood Trail Project. Manager Nicholson explained that the City of Coquille is planning to apply for a grant from the Oregon Parks and Recreation Department to develop a multi-use trail system on land which the city owns easterly of the downtown area. They have requested a letter of support from the City of Myrtle Point for the project. Manager Nicholson indicated that, although it is the same grant program from which it is planned to apply for grant funds for improvements to Rotary Park, he saw no reason not to provide the letter of support for the City of Coquille's project as it could be considered a regional attraction when completed. There was some discussion about the request for a letter of support. Mayor Clayburn requested a motion. Councilor Martin moved to provide a letter of support to the City of Coquille for their application to the OPRD 2022 Local Government Grant Program for development of the Hundred Acre Wood Trail Project. Councilor Hogan seconded the motion. Mayor Clayburn indicated that she thinks the trail park is a good idea. There was some related discussion. She then called for a vote. The motion carried unanimously.

PETITIONS FROM THE AUDIENCE

Mayor Clayburn called for petitions from the audience. There were none.

UPCOMING MEETINGS AND EVENTS

- A. Myrtle Point Chamber of Commerce Meeting – Tuesday, March 1, 2022, 7:15 a.m.
- B. Myrtle Point Library Foundation Meeting – Tuesday, March 1, 2022, 5:00 p.m.
- C. Myrtle Point City Council Meeting – Monday, March 7, 2022, 7:30 p.m.
- D. Flora M. Laird Memorial Library Board Meeting – Tuesday, March 8, 2022, 11:00 a.m.

INFORMATION ITEMS

- A. Flora M. Laird Memorial Library Board Meeting Agenda – February 15, 2022

OTHER COMMUNICATIONS

A. Staff Reports:

1. Police Chief Robinson reported that interviews had been held with two candidates for the open Police Officer position. Neither candidate is certified. There were several members of the community on the interview panel, including Mayor Clayburn. At this point, a conditional job offer has been extended to one of the candidates, pending a background check and psychological evaluation. Chief Robinson then answered questions regarding Police Academy and next steps in the hiring process.

2. Senior Maintenance Worker Ramsey reported that brush pickup is scheduled for the second week of March. He reported that he had poured a two-foot-tall curb/retaining wall on the uphill side of Sunset Park in preparation for leveling the site and pouring a slab. He reported on sewer work taking place on 25th Street. Mr. Ramsey then reported that a sales representative had recently been in town to demonstrate a street sweeper. He indicated that he would like to try to budget for the purchase or lease of a street sweeper in the upcoming fiscal year. There was some discussion on the matter and he answered questions from the City Council.
 3. Manager Nicholson gave an update on street lights. He had done some reconnaissance around town and found a number of street lights which were either burned out or cycling on and off. He reported several to Pacific Power for repair. With four of the lights, he requested a quote from Pacific Power for upgrading to LED street lights. The locations were on Ash Street between 7th and Hwy 42; at the corner of Spruce and 7th Streets; at the corner of Bothwick Street and Hwy 42; and on Hwy 42 between View Street and Sunset Lane. More information will be provided as it is available. There was some related discussion about street lights and possible upgrades.
 4. Fire Chief Burris apologized for missing the last meeting. He thanked the City Council for approving the Auto Aid Agreement with Coquille and Green Acres Fire. Chief Burris then reported on COVID testing which had been performed for several weeks at the Fire Station. He reported that a number of people were required by their employers to have a negative test prior to returning to work after an exposure or illness. People were thankful for the service. Chief Burris then reported that one of the fire engines, a 1995 model, will be going to the shop for a tune up and routine maintenance. The MP Rural Fire District will be paying for the service. Chief Burris also reported that the Ambulance Department has recently been doing a number of patient transfers from local hospitals to Bend. There also have been a few transfers to California. Chief Burris answered some questions from the City Council.
- B. City Council Concerns & Comments – There were none.

ADJOURNMENT

Having no further business for the City of Myrtle Point, Mayor Clayburn adjourned the Regular Meeting at 8:26 p.m.

03/07/2022
_____ Samantha Clayburn, Mayor City of Myrtle Point